

## **Warnell School of Forestry and Natural Resources**

### **Policy on CPR/First Aid/AED Training and Field Trip Safety**

In order to safeguard the health and safety of Warnell employees and students, all Warnell faculty, graduate students and staff will be encourage to complete CPR/First Aid/AED training. In addition, all teaching assistants supported by Warnell assistantship funds and all faculty that lead field trips as a part of a Warnell course will be required to complete this training. This policy applies to all Warnell class trips or meetings that occur out-doors, even if on campus.

The CPR/First Aid/AED training must be refreshed every two years. The Land and Facilities Director will coordinate biannual training sessions (i.e. at the beginning of fall semester and the beginning of spring semester), which will cover CPR, First Aid, and AED use. Individuals that cannot attend a School-sponsored training session may attend comparable classes elsewhere at their own expense.

Every faculty member and teaching assistant participating in field trips must receive CPR and first aid training before any School vans can be checked out for their class trips. Photocopies of faculty and TA training cards must be on-file in the Associate Dean for Academic Affairs Office before van reservations with the Whitehall staff can be finalized. If they are not on-file at the time of van check-out, the vans may not be used. Cards that are more than two years old will not be accepted.

All Warnell vans will contain first aid kits. The Land and Facilities staff will check these twice a semester to ensure that they are fully stocked. These kits should be carried to the field site so they are readily accessible during all course activities.

In classes that include field trips, the course syllabi should remind students that it is their responsibility to prepare for any known health problems that might arise on the field trip. In particular, students should inform the course instructor, in advance, of any medical condition that might affect them on the field trip, and if students might need medication during the field trip (e.g. for a severe allergy or asthma), then they should bring the medication with them.

This policy will take effect at the beginning of Fall semester 2010.