

Doctor of Philosophy Checklist

Rev. 7/21/2010

Requirements	Deadline
<p>Appointment of Advisory Committee</p> <ul style="list-style-type: none"> <input type="checkbox"/> Composed of the student's major professor, who serves as chair, and a minimum of three other voting members. <input type="checkbox"/> The major professor must be a member of the Warnell faculty (no adjunct members may serve) and must be working in the student's study area. <input type="checkbox"/> The major professor and at least two other members of the committee must be appointed members of the UGA Graduate Faculty. If more than the required number of members are appointed to the committee, a majority of the committee must be members of the Graduate Faculty. <input type="checkbox"/> Of the three additional members of the committee, one must work outside the Warnell School of Forest Resources. <input type="checkbox"/> All UGA committee members must hold the rank of at least assistant professor or equivalent. <input type="checkbox"/> The fourth committee member may be a person who is employed at another institution and has no official relationship with the University of Georgia. To nominate a non-affiliated member, the student's major professor must submit to the Graduate Coordinator the nominee's current resumé and a letter addressed to the dean of the Graduate School explaining why that member's services are requested. A person nominated must have distinguished credentials in the field of study. 	<p>Before the end of the first year. <i>(Form Required. Access Graduate School Forms at: http://www.uga.edu/gradschool/forms&publications/currentstudent_forms.html)</i></p> <p>NOTE: <u>Must have form reviewed by Graduate Program Academic Advisor prior to obtaining committee signatures.</u></p>
<p>First Committee Meeting</p>	<p>Before the end of the first year.</p>
<p>Final Program of Study</p> <ul style="list-style-type: none"> <input type="checkbox"/> The Doctoral Program of Study must form a logical whole and consists of a minimum of 30 semester hours of graduate-level course work. At least 16 semester hours must be in 8000- and 9000-level courses, exclusive of credit in Doctoral Research (FANR 9000) and Dissertation (FANR 9300). <input type="checkbox"/> Requires a minimum of 30 hours of graduate credit, of which at least 1 hour must be in Supervised Professional Practicum in Forestry and Natural Resources (FANR 9990) and 3 hours must be in Doctoral Dissertation (FANR 9300), and no more than 6 hours may be Research (FANR 9000). <input type="checkbox"/> Students are allowed no more than 3 hours each of Problems or Applied Research under one faculty member, with no more than a total of 6 hours in each course. <input type="checkbox"/> Program of Study for a student who bypasses the Master's degree must include a minimum of 16 credit hours in 8000- 9000-level courses, exclusive of credit in Doctoral Research (FANR 9000) and Doctoral Dissertation (FANR 9300), plus an additional 4 semester hours in courses open only to graduate students. <input type="checkbox"/> Warnell skills requirement: Experimental Methods in Forestry and Natural Resources Research (FANR 6750) or Statistical Methods II (STAT 6220) or a higher level statistics course. (This requirement can be satisfied by an equivalent graduate-level course taken elsewhere.) <input type="checkbox"/> For doctoral students who lack previous substantive research, 3 hours in Scientific Research in Forestry and Natural Resources (FANR 8200) is required. <input type="checkbox"/> <i>Fisheries and Wildlife majors only</i> — One semester hour of graduate seminar (e.g., WILD(FISH) 8300, BTNY 8840, CBIO 8490, etc.). <input type="checkbox"/> An overall average of 3.0 must be maintained on all courses on the Program of Study, with no grade below a C on any course. 	<p>Before the end of the first year. <i>(Form Required. Access Graduate School Forms at: http://www.uga.edu/gradschool/forms&publications/currentstudent_forms.html)</i></p> <p>NOTE: <u>Must have form reviewed by Graduate Program Academic Advisor prior to obtaining committee signatures.</u></p>

<p>Residency Requirement</p> <ul style="list-style-type: none"> <input type="checkbox"/> The granting of this degree presupposes a minimum of three full years of study beyond the bachelor's degree. At least two consecutive semesters of full-time work (i.e., enrollment for a minimum of 30 hours of consecutive course work included on the program of study) must be spent in resident study on this campus. <input type="checkbox"/> Undergraduate courses taken either to fulfill research skills requirements or to remove deficiencies may not be calculated in the 30 consecutive hours of resident credit. 	
<p>Research Prospectus</p> <ul style="list-style-type: none"> <input type="checkbox"/> Must submit a written research proposal for approval by Advisory Committee. 	<p>Must be completed before significant research work is undertaken and no later than the end of the first year. <i>(Form Required. Access Forms at: http://www.warnell.uga.edu/grad/forms/research_prospectus.pdf)</i></p>
<p>Comprehensive Examination</p> <ul style="list-style-type: none"> <input type="checkbox"/> Written portion of the Comprehensive Examination administered by the Advisory Committee. <input type="checkbox"/> Oral Comprehensive Examination must be scheduled with the Warnell Graduate Program Office at least two weeks prior to exam. <input type="checkbox"/> Upon successful completion of the Written Comprehensive Examination, the oral portion of the examination is administered by the Advisory Committee, open to all members of the faculty, and announced by the Graduate School. 	<p>Oral exam date must be reported to Warnell Graduate Program Office at least two weeks prior to exam. <i>(Form Required. Access Forms at: http://www.warnell.uga.edu/grad/forms/noticeofexam.pdf)</i></p>
<p>Admission to Candidacy</p> <ul style="list-style-type: none"> <input type="checkbox"/> An average of 3.0 has been maintained on all graduate courses taken. <input type="checkbox"/> Research prospectus has been approved. <input type="checkbox"/> Any requirements set as prerequisites for admission have been completed. <input type="checkbox"/> Final Program of Study has been approved by Warnell and the Graduate Dean. <input type="checkbox"/> Residency Requirement has been met. <input type="checkbox"/> Comprehensive Examinations have been passed and reported to the Graduate School. 	<p>One semester prior to graduation. <i>(Form is completed by Warnell Graduate Program Office and placed in student's file for signatures at time of Oral Comprehensive Examination.)</i></p>
<p>Ten-Hour Minimum</p> <ul style="list-style-type: none"> <input type="checkbox"/> Following Admission to Candidacy, student must complete a minimum of 10 semester hours of Doctoral Dissertation (FANR 9300) or other graduate-level course work. 	
<p>Application for Graduation <i>(This form must be submitted on-line with the Graduation Office in the Graduate School.)</i></p>	<p>Must be submitted directly to the Graduate School at least one semester prior to graduation. <i>(Form Required. Access Graduate School Forms at: http://www.uga.edu/gradschool/forms&publications/currentstudent_forms.html)</i></p>
<p>Dissertation</p> <ul style="list-style-type: none"> <input type="checkbox"/> To Advisory Committee one month before defense. <input type="checkbox"/> Submit electronically for format check by deadline issued by the Graduate School. <input type="checkbox"/> Registration requirement: Student must be registered for at least 3 hours of graduate-level course work during the semester in which the dissertation is completed and submitted to the Graduate School. 	<p>Final version must be submitted electronically by deadline date issued by the Graduate School at: http://www.uga.edu/gradschool/academics/deadlines.html</p>
<p>Exit Interview</p> <ul style="list-style-type: none"> <input type="checkbox"/> The Exit Questionnaire and Exit Interview are a required part of the graduation process. PHD students must schedule the Exit Interview and indicate the time and date on the Notice of Examination form when it is submitted for the dissertation defense. 	<p>Appointment must be set and recorded on Notification of Examination form. Exit Questionnaire submitted at Interview. <i>(Form Required. Access Forms at: http://www.warnell.uga.edu/grad/forms/noticeofexam.pdf)</i></p>
<p>Dissertation Seminar and Defense</p> <ul style="list-style-type: none"> <input type="checkbox"/> Must be scheduled with the Warnell Graduate Program Office at least two weeks prior to exam. <input type="checkbox"/> Defense must be administered by Advisory Committee, open to all members of the faculty, and announced by the Graduate School. <input type="checkbox"/> Registration requirement: Student must be registered for at least 3 hours of graduate-level course work during the semester in which the dissertation is defended and the results reported. 	<p>Defense date must be reported to Warnell Graduate Program Office at least two weeks prior to exam. <i>(Form Required. Access Forms at: http://www.warnell.uga.edu/grad/forms/noticeofexam.pdf)</i></p>