CONSTITUTION AND BY-LAWS OF THE
DANIEL B. WARNELL SCHOOL OF FORESTRY AND
NATURAL RESOURCES ALUMNI ASSOCIATION
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ARTICLE I. NAME

Section I. The name of this organization shall be the University of Georgia Daniel B. Warnell School of Forestry and Natural Resources Alumni Association, hereinafter called the Association.

ARTICLE II. PURPOSE

Section I. The purpose of the Association shall be the bringing together of graduates of the University of Georgia Daniel B. Warnell School of Forestry and Natural Resources, hereinafter called the School, into a closer spirit of fellowship, and to encourage their continuing active interest in and support of activities of the School.

Section II. The School has the following mission:

“To prepare leaders in the conservation and sustainable management of forests and other natural resources; to discover ways to restore and better use the earth’s natural resources; and to put into practice forestry and natural resources knowledge.”

Section III. The Alumni Steering Committee is the governing committee of the Association.

The mission of the Alumni Steering Committee is to assist the School in the accomplishment of its mission.

The mission will be achieved through:

- Developing programs and procedures to aid in the recruitment of superior students. These programs and procedures will include scholarships, visitation by prospective students and parents, participation in field days and career days, talks to local youth groups and high schools, and new and imaginative procedures to make superior students aware of the academic and career opportunities in forestry, wildlife management and related natural resource professions.

- Developing support for state funding of the School. The Steering Committee will utilize the resources of the Association to encourage elected officials to fund the School at a level that will allow it to achieve and maintain excellence

- Assisting in the identification of potential private donors. Members of the Association and its Steering Committee can render a service by assisting in the identification of potential donors to the Dean.

- Initiating procedures to encourage all Alumni to be active in the Association. An important mission of the Alumni Steering Committee is to design programs which will result in active participation of a high proportion School Alumni.

- Serving as a sounding board for the Dean and Faculty.

- Being the first level of approval of Forestry Fund expenditures.

ARTICLE III. MEMBERSHIP

Section I. Membership in the Association shall be available to any graduate of the School including those receiving advanced degrees. Those that attend the School but do not graduate are not eligible for membership into the Association.

Section II. Faculty members of the School shall be eligible to become associate members of this Association. Associate members shall not hold office in the Association.

ARTICLE IV. OFFICERS

Section I. The officers of the Association shall be a President, President-Elect, and a Secretary. The President and President-Elect shall serve terms of 2 years each. The President-Elect shall automatically be advanced to the office of President each odd numbered year following election.
Section II. The office of the President-Elect will be appointed by the Alumni Steering Committee. The President-Elect must presently serve or have served on the Alumni Steering Committee.

Section III. The office of the Secretary will be held by the Director of Alumni Relations of the School by nature of responsibilities and will serve as a non-voting, associate member of the Association.

Section IV. Only currently active members are eligible to hold office as defined in Article V Section III.

Section V. Duties of Officers:

Sec. V.1. It shall be the duty of the President to call, convene, preside over, and adjourn all meetings of the Association and to serve as Chair of the Alumni Steering Committee. In the event that the President-Elect cannot finish the term of office the unexpired term will be filled through appointment by the President.

Sec. V.2. It shall be the duty of the President-Elect to assist the President, to serve in his/her absence, to serve as Chair-Elect of the Alumni Steering Committee, to assume the office and duties of President in the event he/she is unable to complete the full 2 year term, and in that event, to then fill the President-Elect vacancy by appointment. The President-Elect also coordinates the efforts of the Committee to increase the number of donors from the Association.

Sec. V.3. It shall be the duty of the Secretary to record all proceedings of the Association, to serve as Secretary of the Alumni Steering Committee, to keep a list of names of all Association members and to keep up-to-date records of the address, occupation, attainments and recognitions of each Alumni Steering Committee member.

ARTICLE V. ALUMNI STEERING COMMITTEE

Section I. The purpose of the Alumni Steering Committee shall be to support the mission of the School as described in Article II, Section III and to study the progress, problems, plans, and needs of the School and to report its findings to the Association, along with recommendations for increasing the effectiveness of the Association’s support of the School.

Section II. Alumni Steering Committee Structure:

The Alumni Steering Committee is a permanent committee composed of ten (10) elected members and three (3) ex-officio members. The President, President-Elect and immediate Past President of the Association shall be the ex-officio members of the Alumni Steering Committee and shall serve as Chair, Chair-Elect and immediate Past Chair of the Alumni Steering Committee, respectively. The Secretary of the Association will serve as the Secretary of the Alumni Steering Committee.

Section III. Election of Alumni Steering Committee Members:

Sec. III.1 Eligibility
Nominees for the Alumni Steering Committee will be selected from the Association membership as defined in Article III, Sections I and II. Further eligibility requirements not defined in Article III are that each potential nominee must have a record of consistent annual contributions to the University of Georgia Foundation with designated gifts directly benefiting the Daniel B. Warnell School of Forestry and Natural Resources. Associate members of the Association as defined in Article III, Section II are not eligible for nomination to the Alumni Steering Committee.

Sec. III.2 Election Frequencies
Each year two (2) nominees will be elected to serve a 5 – Year term to replace two (2) out going committee members. In the event that a current committee member which has one (1) or more years remaining in his/her term is appointed by the committee as Chair-Elect for the following year, a third nominee will be elected to serve out the remaining term of the newly appointed Chair-Elect.

Sec. III.3 Election Process
Nominees to be considered for election will be selected by the Association membership, such membership being defined in Article III Sections I, II, III
and IV. Associate members are allowed to submit nominees for election. Current Alumni Steering Committee members including officers are not allowed to submit nominees for election to the Alumni Steering Committee. A notice shall be sent by the Secretary of the Association to all Association members at least thirty-five (35) days before the scheduled Association annual meeting, calling for the submission of nominees to be considered for election to the Alumni Steering Committee. There will be no limit as to how many nominees can be submitted by the Association membership. This notice will also contain the names of all nominees from the previous year which were submitted by the Association membership but not elected by the Alumni Steering committee, so that these nominees can be considered for nomination again by the Association membership. The Secretary will receive and accept nominations from the Association up to the day of the Alumni Steering Committee Fall meeting but not after the Alumni Steering Committee Fall meeting has been called to order by the Chair or the Chair-Elect as delegate of authority by virtue of the Chair’s absence. The Alumni Steering Committee will then elect by majority vote nominees to fill vacancies on the Alumni Steering Committee as defined in Article V, Section III.2. The President of the Association will report to the Association membership at the Association’s annual meeting the names nominated by the Association membership and the nominees elected by the Alumni Steering Committee.

Sec. III.4 Unexpired Terms
Officers will be handled as defined in Article IV, Sections V.1 and V.2. In the event that a committee member is unable to complete a full term to which he/she was elected the Alumni Steering Committee will elect a nominee from the previous year’s list submitted by the Association membership. If there were not sufficient names submitted by the Association membership as to have available nominees then the Secretary will send out a notice to the Association membership for submittal of nominations. After the election of the replacement committee member the Secretary will then send out a notice to all Association members outlining action taken by the committee.

Section IV. Expectation of each Alumni Steering Committee Member:

Members must demonstrate involvement, support and commitment to the School. Members will become representatives and spokespersons in their communities for the School. Members are expected to annually contribute financially to the School and, as lead by the Alumni Steering Committee Chair-Elect, are expected to assist in the solicitation of gifts, monetary and otherwise, to the School from School Alumni. Members are expected to participate in all meetings. Members who miss meetings will be asked to reaffirm interest of their membership in writing to the Chair of the Alumni Steering Committee. Failure to reaffirm interest in writing to the Chair before the next scheduled meeting will be grounds for immediate dismissal upon a majority vote by the committee members present.

ARTICLE VI. MEETINGS

Section I. The Association shall hold an annual meeting at a time and place agreed on by the officers of the Association and the Dean of the School. Twenty (20) members present shall constitute a quorum.

Section II. The Alumni Steering Committee will hold a minimum of two (2) business meetings annually at a time and place agreed on by the Chair, Secretary and Dean of the School. The Chair at his/her discretion can call a business meeting via conference call or in person in order to continue the work of the Committee outside of the two (2) regularly scheduled business meetings provided the members and the Secretary have been notified fifteen (15) days prior to the date of the meeting. Six (6) members present shall constitute a quorum.

ARTICLE VII. REVISIONS AND AMENDMENTS

Section I. Any section of this constitution may be revised or amended by a (2/3) two-thirds affirmative vote of the members present at any regular meeting, provided the Association membership is notified by the Alumni Steering Committee, at least fifteen (15) days prior to the meeting, of the nature of the intended action.